

How to work with activity



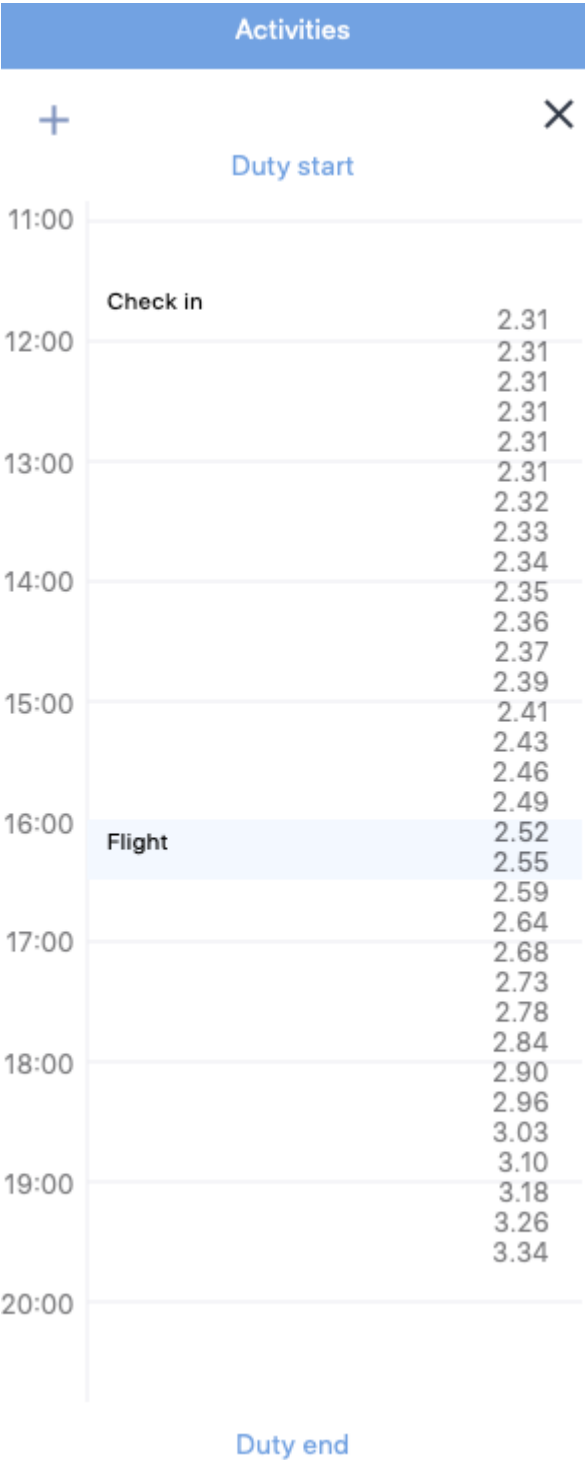
Scope of this guide

This guide is focused on working with activities using the SAFE web application. If you want to learn about API interactions see [FRMSc API documentation](#) or [Apps](#).

The **Activities** box is a scrollable box that lets you view, add or change granularities in your duty. To access this form, right-click a duty entry on the [fatigue chart](#) and select **Activities**.

This form breaks down duty start and end times into 15-minute intervals, displaying them sequentially as a list. Additionally, the fatigue score appears in the column next to the time intervals.

If no activities are set for an interval, the region between the interval and the fatigue score is blank. However, if there is an activity set for an interval, the type of the activity is shown in that region.



In this guide, we will learn how to manage activities using the web application.

Add an activity



The workflow

Adding an activity is only a step in a larger workflow. The steps below isolate creating activity from that workflow. To learn how to create a new activity as part of the entire workflow, see the Individual entry method in the [How to load data into SAFE](#) guide.



Overwriting activity?

You can't add an activity for an interval, which already has an activity set. Such action shows an error. If you want to overwrite an activity, you might want to try [editing it](#). You could also [delete an existing activity](#) from an interval and add a new activity over the interval to mimic overwriting.

To add an activity:

1. [Right-click a duty entry](#) on the fatigue chart and select **Activities**.
2. The Activities box appears. Click the **+** icon at the top-left of the box. Alternatively, you can right-click a blank interval, which you want to set the activity for and select the **+** icon.
3. The **Create Activity** form appears. Enter appropriate values to the properties in the form. See [Activity properties](#) for more information on each property.
4. Click **Create**. The **Create Activity** form closes and the activity is shown on the **Activities** box for that interval.
5. Click the close icon (X) at the top-right of the box to close the **Activities** box. The fatigue chart reloads, showing the updated analysis.



How to add activity?



View activities

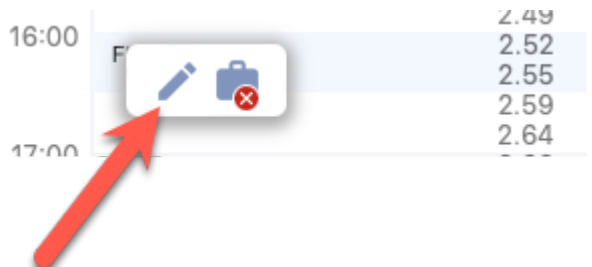
To view activities, open the **Activities** box by right-clicking a duty entry on the fatigue chart and selecting **Activities**.

You can view existing activities set for a duty from the **Activities** box. If you uploaded activities file using the [bulk upload method](#) or [our APIs](#), they will also be shown in this box. You can also see the fatigue scores throughout the duty for each activity.

Edit an activity

To edit an activity:

- Open the activities box by right-clicking a duty entry on the fatigue chart and selecting **Activities**.
- Right-click the interval, which has the activity want to edit, and select the **Edit Activity** icon.

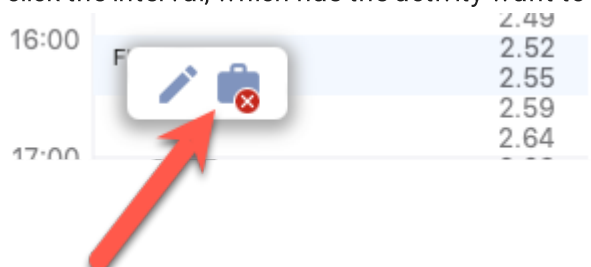


- The **Edit Activity** form appears. Make the necessary changes to the activity using the available properties in the form. See [Activity properties](#) for more information on each property.
- Click **Save**. The **Edit Activity** form closes and the changes are shown on the **Activities** box for that interval.

Delete an activity

To delete an activity:

- Open the activities box by right-clicking a duty entry on the fatigue chart and selecting **Activities**.
- Right-click the interval, which has the activity want to edit, and select the **Delete Activity**



icon.

- A confirmation box appears, asking you to confirm your action. Click Delete to continue deleting the activity.
- The screen reloads and the updated **Activities** box appears.

Table of properties

Activity properties

 Create activity form

Property (* required)	Description
Activity type *	Choose the type of activity from the dropdown. Click here to see the available types.
Description	Add a short description about or comment on the activity.
Activity start date and time *	The activity start date. Use the date time controls to set the date and time.
Activity end date and time *	The activity end date. Use the date time controls to set the date and time.
Time zone selector check boxes *	The time zone which the activity times are based on. Check the box that indicates the timezone.
Time zone lock check boxes	Select this property if you want the web application to automatically convert your entered dates and times to match your time zone selection when swapping between UTC and local time zones.
Nearest airport *	The airport that is nearest to this activity. You can not change this property. The nearest airport for any activity is the departure airport of the duty it belongs to.